

Eltham CE Primary School SEN Action Plan Autumn 2016

Overall Objective

To renew and improve the current provision for SEN and EAL children.

- ✓ Continue to deepen our understanding of our SEN co-hort and ensure that the needs of all children are met.
- ✓ To apply for EHCPlans and transfer the Year 4 statement by the end of summer 2017.
- ✓ Continue to embed the 2014 Code of Practice and ensure that systems are in place to meet our statutory obligations. To include ensuring the 'assess, plan, do, review' cycle works.
- ✓ To develop support staff roles to be more able to deliver specific and tailored interventions.
- ✓ To work with STEPS to develop our status as a Dyslexia Friendly School
- ✓ To review and develop the ways in which we communicate with parents of children with SEN.

Current practice and strengths

- ✓ Good communication with outside agencies.
- ✓ Support provided from the New Eltham SEN Cluster group.
- ✓ A strong staff team who work together to effectively deliver support as identified by outside agencies and IEP targets.
- ✓ A strong senior leadership team who support the Inclusion Team and respond to newly identified needs.
- ✓ Newly structured and clearly defined procedures
- ✓ Growing number of resources to support Quality First Teaching

Person with overall responsibility

Sophie Carere and Charlie Rhodes

Monitored by SMT & Governing Body

Budget Allocation £ 1,000

Action Plans

| Objectives What I want to achieve | Action How I will achieve it | Success Criteria How I know that I have achieved it | Start Date | End Date | Cost Implication | Monitored by |
|--|---|---|------------------------------------|----------|------------------|--------------------------|
| Ensure the SEN policy, Local Offer and Information Report are up to date. | Read documents. Ensure information is still relevant and accurate. Update figures based on last year's co-hort. | Documents will be amended, agreed by SLT and Governors and on the school website for parents to access. | Sep 16 | Dec 16 | 0 | SC |
| Ensure that the correct children are on the SEN register. | Review children at each Pupil Progress meeting and agree levels of provision. Remove children if needs have been met following meetings with parents. | All children on the register will have active targets and involvement from outside agencies. | Ongoing throughout school year | | 0 | SC and Class Teachers |
| Apply for AC's EHCP and ensure that DA's statement is transferred to an EHCP within statutory timelines. | Complete necessary paperwork and hold necessary meetings to be able to follow borough procedures and timelines. | DA's statement will be transferred to an EHCP. AC's EHCP paperwork will be submitted to the borough | Dec 16 | July 17 | Time | Senco |
| Continue to ensure that visits are held with the link Governor and that SEND as a whole is monitored and | Ensure that visits are mapped into the school calendar at least three times a year – more if necessary. | Feedback notes from Roger Medhurst to be filed in SEN Co-Ordinators folder. | Ongoing throughout the school year | | 0 | Senco and Roger Medhurst |
| Review and develop the use of Provision Maps. Decide upon a format that is useful and effective for | Complete Autumn's Provision Maps. Ask staff which type of Provision Map works better for them. Research other | By the end of the academic year a specific format will be agreed. | Aut 16 | Sum 17 | 0 | Senco and Class Teachers |

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| our setting. | types of Provision Maps and see if any work be more effective. | | | | | |
| Set up a tiered support structure for our EAL children. Determine those that need low level class based support and those that need specific 1:1 interventions | Gather data on the EAL children in the school and assess the level of need. Research support programmes and interventions that best support those children and their class teachers. | Children with the most level of communication difficulty will be identified and supported as necessary in the classroom or 1:1. | Jan 17 | Jan 18 | Time possible cost of intervention programme | SC/CR |
| Develop better links and communication with parents | Devise a parent forum and a schedule for parent consultations. Develop a SEN notice board and have weekly times when parents can contact Inclusion Team. | Conduct parent interviews prior to setting up the forum/mid year and in July to hopefully show improved school/parent communication. | Jan 17 | Jan 18 | Time and space for meetings etc | SC |