

# **Eltham CE Primary School SEN Action Plan Autumn 2016**

## **Overall Objective**

### **To renew and improve the current provision for SEN and EAL children.**

- ✓ Continue to deepen our understanding of our SEN co-hort and ensure that the needs of all children are met.
- ✓ To apply for EHCPlans and transfer the Year 4 statement by the end of summer 2017.
- ✓ Continue to embed the 2014 Code of Practice and ensure that systems are in place to meet our statutory obligations. To include ensuring the 'assess, plan, do, review' cycle works.
- ✓ To develop support staff roles to be more able to deliver specific and tailored interventions.
- ✓ To work with STEPS to develop our status as a Dyslexia Friendly School
- ✓ To review and develop the ways in which we communicate with parents of children with SEN.

## **Current practice and strengths**

- ✓ Good communication with outside agencies.
- ✓ Support provided from the New Eltham SEN Cluster group.
- ✓ A strong staff team who work together to effectively deliver support as identified by outside agencies and IEP targets.
- ✓ A strong senior leadership team who support the Inclusion Team and respond to newly identified needs.
- ✓ Newly structured and clearly defined procedures
- ✓ Growing number of resources to support Quality First Teaching

**Person with overall responsibility**

Sophie Carere and Charlie Rhodes

Monitored by SMT & Governing Body

**Budget Allocation £ 1,000**

**Action Plans**

<b>Objectives</b> What I want to achieve	<b>Action</b> How I will achieve it	<b>Success Criteria</b> How I know that I have achieved it	Start Date	End Date	Cost Implication	Monitored by
Ensure the SEN policy, Local Offer and Information Report are up to date.	Read documents. Ensure information is still relevant and accurate. Update figures based on last year's co-hort.	Documents will be amended, agreed by SLT and Governors and on the school website for parents to access.	Sep 16	Dec 16	0	SC
Ensure that the correct children are on the SEN register.	Review children at each Pupil Progress meeting and agree levels of provision. Remove children if needs have been met following meetings with parents.	All children on the register will have active targets and involvement from outside agencies.	Ongoing throughout school year		0	SC and Class Teachers
Apply for AC's EHCP and ensure that DA's statement is transferred to an EHCP within statutory timelines.	Complete necessary paperwork and hold necessary meetings to be able to follow borough procedures and timelines.	DA's statement will be transferred to an EHCP. AC's EHCP paperwork will be submitted to the borough	Dec 16	July 17	Time	Senco
Continue to ensure that visits are held with the link Governor and that SEND as a whole is monitored and	Ensure that visits are mapped into the school calendar at least three times a year – more if necessary.	Feedback notes from Roger Medhurst to be filed in SEN Co-Ordinators folder.	Ongoing throughout the school year		0	Senco and Roger Medhurst
Review and develop the use of Provision Maps. Decide upon a format that is useful and effective for	Complete Autumn's Provision Maps. Ask staff which type of Provision Map works better for them. Research other	By the end of the academic year a specific format will be agreed.	Aut 16	Sum 17	0	Senco and Class Teachers

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our setting.	types of Provision Maps and see if any work be more effective.					
Set up a tiered support structure for our EAL children. Determine those that need low level class based support and those that need specific 1:1 interventions	Gather data on the EAL children in the school and assess the level of need. Research support programmes and interventions that best support those children and their class teachers.	Children with the most level of communication difficulty will be identified and supported as necessary in the classroom or 1:1.	Jan 17	Jan 18	Time possible cost of intervention programme	SC/CR
Develop better links and communication with parents	Devise a parent forum and a schedule for parent consultations. Develop a SEN notice board and have weekly times when parents can contact Inclusion Team.	Conduct parent interviews prior to setting up the forum/mid year and in July to hopefully show improved school/parent communication.	Jan 17	Jan 18	Time and space for meetings etc	SC