



3<sup>rd</sup> February 2017

Dear Parents / Carers,

### **Re Year 6 Residential School Journey**

We are currently finalising details for next year's school residential trip for Year 6. The confirmed details are as follows:

**Date: Monday 26<sup>th</sup> February to 2<sup>nd</sup> March 2018**  
**Location: The Townsend Centre, Swanage, Dorset**

This is a leading outdoor education facility, approved by the Royal Borough of Greenwich. Our Year 6 pupils have had many successful trips to the Centre in recent years. Widehorizons Townsend Centre is located on the World Heritage Jurassic Coast in Swanage. The Centre and surrounding area provide superb locations for a range of activities and curriculum linked field studies; at the Centre, activities include environmental explorations and team challenges.

Pupils / staff will travel to and from the Townsend Centre by coach.

**Cost: £250** (based on all pupils attending) This includes accommodation and all meals, travel, insurance and off site visits.

If eligible (and subject to Royal Borough of Greenwich continuing the scheme in 2018) parents can apply for a School Journey Grant of £138 – application forms are available from the School Office.

### **Payment**

A non- refundable deposit of £40 is required by Monday 20<sup>th</sup> March 2017. This must be paid via the Sims Agora system.

Once we have confirmed numbers, payments of £20.00 or more can be made weekly, monthly or termly according to your preference. The total amount of £250.00 must be paid by Friday 26<sup>th</sup> January 2018.

However the following amounts need to be made by:

- £150.00 to be paid by Friday 14<sup>th</sup> July 2017
- £200.00 be paid by Friday 22<sup>nd</sup> September 2017
- £220.00 to be paid by Friday 24<sup>th</sup> November 2017
- £250.00 to be paid by Friday 26<sup>th</sup> January 2018

Can you please complete and return the tear-off slip at the bottom of this letter by Friday 17<sup>th</sup> March 2017 to confirm that your child will be attending this residential trip. If your child does not attend they will still be expected to be in school in the normal way.

There will be a meeting early next academic year to inform parents in more detail about this trip, but if you have any questions please do not hesitate to contact me.

Kind regards

Mrs Liz Clarke | School Business Manager

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**PLEASE COMPLETE & RETURN THIS SLIP TO THE SCHOOL OFFICE BY  
FRIDAY 17<sup>TH</sup> MARCH 2017**

**Eltham Church of England School**  
**Year 6 Residential school journey:**  
**Monday 26<sup>th</sup> February 2018 to 2<sup>nd</sup> March 2018**  
**The Townsend Centre, Swanage, Dorset**

**I give/ I do not give permission for my child:**

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to attend the Year 6 Residential School Journey to the Townsend Centre: 26<sup>th</sup>  
February 2018 to 2<sup>nd</sup> March 2018.

Signed ----- Print Name -----

Date -----