

**Annual Governance Statement  
for Eltham Church of England Primary School  
Governing Body  
Autumn 2019**

In accordance with the Government's requirement for all governing bodies, the three core strategic functions of the Governing Body are:

- 1. Ensuring clarity of vision, ethos and strategic direction**
- 2. Holding the Head teacher to account for the educational performance of the school and its pupils**
- 3. Overseeing the financial performance of the school and making sure its money is well spent**

### **Governance arrangements**

The Eltham Church of England Primary School Governing Body is made up of:

- Two parent governors
- One local authority governor
- One staff governor
- Executive Head teacher
- Parish Priest
- Four foundation governors selected by the PCC of St John's Eltham
- Three foundation governors selected by the Southwark Board of Education
- Two co-opted governors selected for their skills and expertise in particular fields
- Two associate governors

To contribute to effective governance and the success of the school, Governors are expected to:

- Enhance the work of the governing body to enable a strong focus on raising standards, so that every child achieves their potential
- Understand the school and its performance through
  - reviewing data,
  - monitoring impact of teaching on pupil outcomes,
  - understanding the financial status of the school
  - understanding the challenges and National landscape that the school faces internally and externally.
- Take personal responsibility for their ongoing training and development
- Attend meetings (governing body/working groups) and play an active part
- Prepare for meetings so they are well informed, having read all of the papers sent out with the agenda
- Recognise the corporate status of the governing body and the concept of collective responsibility
- Respect confidentiality and the need to act with circumspection. Governors are required to sign up to the Governors Code of Conduct each year.

The governing body has a programme of meetings throughout the school year with each Governor having a specific area of responsibility. Minutes of these meetings are available to be viewed in School.

### **Attendance record of governors**

A record is kept by the clerk to the governing body of governor's attendance at meetings, and published on the school's website. Governor's attendance at meetings is excellent.

## **The work we have done in the governing body meetings**

The work we have done in all meetings revolves around the school development plan. Our priorities for the academic year 2018/19 have been:

- To work closely and effectively with the Head teacher and all staff to ensure that teaching and learning is outstanding and that pupils make good progress and achievement including those belonging to vulnerable groups.
- To ensure that both schools remain financially sustainable.
- To ensure that the school is meeting Health & Safety, Safeguarding, Child Protection, Educational Visits and Premises procedures and requirements.
- To oversee the completion of the school's rebuild programme.
- To strategically lead the school into the future through exploring Federation models with St Alfege with St Peter's Primary School.

We have done this by :-

- Ensuring the Headteacher and Deputy Headteacher have a robust appraisal and accountability schedule
- Supporting the school through link governor working with subject leaders on monitoring of quality of provision, the progress and attainment of all pupils and asking for evidence, including book examinations, monitoring reports, discussions with children and learning walks.
- Examining and challenging internal and external performance and progress data.
- Robust challenge and monitoring of staffing and financial management of the school
- Ensuring the judgement of the staff and Head teacher are in line with local and national standards through external validation.
- Ensuring the individual needs of pupils are met through interventions by the scrutiny of data and regular visits by Governors.
- Ensuring that all safeguarding and child protection systems are robust, effective and well communicated

In addition we have undertaken our statutory duties with regard to:

- Performance management of Headteacher
- Reviewing and updating statutory policies
- Monitoring the effectiveness of pupil premium and sports funding

Governors have undertaken a variety of training at the Southwark Diocesan Board of Education, as well as Royal Borough of Greenwich on; Analysing School Performance, Ofsted inspection framework, Being a governor of a Faith school, safeguarding...

The minutes of the Governing body are public documents which are available to view on request at the school office. They can only be published once they have been agreed as a 'true record' of the meeting at the next Governors meeting.

## **Strategic Planning for the future**

Our aims for the forthcoming year:

1. To actively explore and plan for partnership work with other SDBE schools
2. To maintain the school's Outstanding judgement with particular focus on the changes in inspection framework in 2019
3. To ensure that the school is in a financially stable position with regard to the increasing funding demands

The Governing body welcomes suggestions, feedback and ideas from parents/careers, so please get in touch via either school office.

**How to contact your governing body**

Information about the school's governing body is available on the governors' page of the schools websites or please ask any member of staff or at either school office.

**The Federated Governing Body – membership 2018-19**

<b>Governor</b>	<b>Category</b>	<b>Committee (2018/19)</b>	<b>Term of office expiry date</b>
Rupert Osborn (Chair)	Co-opted	Finance & Premises	Sept 2022
Lesley Daniell (Vice-chair)	SDBE	Curriculum & Achievement Personnel (Chair)	June 2022
Rev James Bryson	ex officio	Faith (Chair)	
Laura Callaghan	PCC	Personnel	Sept 2022
Patricia Gooding	PCC	Finance	Oct 2022
Colin MacKenzie	PCC	Finance	Sept 2021
Alberta Rosenior	PCC	Curriculum & Achievement (Chair) Faith	July 2021
Roger Medhurst	SDBE	Curriculum & Achievement Personnel	Oct 2020
Stephanie Wilks	SDBE	Finance Community	Sept 2022
Matthew Bulpitt	Executive Headteacher		
Ella Gardiner	Staff	Curriculum & Achievement Finance	Sept 2021
Edward Conway	Parent	Personnel Finance	June 2020
Irina Jarrett-Thorpe	Parent	Curriculum & Achievement Community	Oct 2022
Peter Foy	Local Authority	Finance	July 2020
David May	Co-opted	Finance (Chair) Personnel	Sept 2022
Brian Vallely	Associate Governor		Sept 2022
Charlotte Rhodes	Head of School (Associate Governor)		

**Declarations of interests:** are recorded on the school website and declared at each meeting