

**ELTHAM CHURCH OF ENGLAND PRIMARY SCHOOL**

**PERSON SPECIFICATION**

**Post: LUNCHTIME ASSISTANT (SEND)**  
– salary scale 2 | scp 4

**Reports to:** Assistant Headteacher /Senior  
Midday Supervisor

**Hours: Two hours per day [11:30 – 13:30]**  
**5 days per week 38 weeks per year**

**EXPERIENCE (Essential Requirements)**

Experience of working with children would be an advantage, especially children with special educational needs.

Basic understanding of child development and learning.

Empathy of specific and individual needs of children.

Participation in development and training opportunities including INSET days where required

Can work as part of a team.

Able to relate to children and adults.

Ability to use own initiative appropriately.

Good communication needs.

**QUALIFICATIONS/TRAINING (Essential Requirements)    None specified**

**KNOWLEDGE/SKILLS (Essential Requirements)**

Has an up to date knowledge of relevant legislation and guidance in relation to working with and the protection of children

Has a commitment to the protection and safeguarding of children

Is willing to work within organisational procedures and processes and to meet the required standards of the role

Has the ability to use initiative when required

Has good communication skills and is able to form good and appropriate relationships with children, other support staff, teachers and parents

Is flexible, patient and reflective and is committed to their own continual development in the role

Values and respects the views and needs of children

**DATE DRAWN UP:    2024**